



RETTENDON PARISH COUNCIL

44A Lascelles Gardens
Ashingdon
Essex SS4 3BW
email: clerk@rettendon-pc.gov.uk

AGENDA

Members are hereby summoned to the Annual Parish Council Meeting of Rettendon Parish Council to be held at the **Living Memorial, Whitehouse Farm, Rettendon CM38DL**

TUESDAY, 27th OCTOBER 2026

Emma Terris

Parish Clerk and Responsible Financial Officer

22nd October 2026

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| 78-26/27 | <u>Apologies for Absence</u> |
| 79-26/27 | <u>Declarations of Interest on Items on the Agenda</u>
To receive declarations of interest from Members on items on the agenda. |
| 80-26/27 | <u>Public Forum – strictly 5 minutes only per speaker</u>
The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information. |
| 81-26/27 | <u>Agreement of Minutes</u>
To agree the minutes of the meetings of the Council held on Tuesday, 29 th September 2026. |
| 82-26/27 | <u>To Receive the Essex County Councillor and Chelmsford City Council Ward Councillors' Reports</u> |
| 83-26/27 | <u>To Receive a Report from the Clerk and Responsible Officer</u> |
| 84-25/26 | <u>To Receive any Reports from Councillors on Council Activities since the last meeting.</u> |

- 84-26/27** **Finance Matters**
- To receive the bank reconciliation for the months ending 30th September 2026.
 - To agree to authorise invoices for payment.
 - To receive the Budget compared to income and expenditure for the year to date.
- 85-26/27** **IT and Security Contracts**
- To discuss the IT and Security Contracts and to determine any action to be taken.
- 86- 26/27** **Update regarding Village Hall**
- To receive an update in respect of Hall from Councillors representing PC on Hall maintenance committee.
- 87-26/27** **Bell Fields**
- To receive an update from members of the Working Party in respect of the refurbishment/replacement of the pavilion on The Bell Fields
 - To receive an update regarding SWFC agreement to use the football pitch.
 - To note the Public Meeting being held on Monday, 9th November 2026 where the designs and costings for the proposed pavilion will be on display.
- 88-26/27** **To receive an update from Cllrs Dale-Evans and Nixon on the replacement of the Parish noticeboards**
- 89-26/27** **Defibrillator**
- To agree to the Parish Council monitoring the new defibrillator at Hayes Country Park and to add this defibrillator to the circuit website for public use. Subject to acceptable costing per annum.
 - To agree to purchase a new set of pads and battery (combined unit), when available, at a cost of approximately £150.00 excluding VAT for the spare defibrillator which Cllr Wright is holding. The placement of the defibrillator to be decided by the Council. It is to noted that there is no box for this device.
- 90-26/27** **Rail Replacement Bus Service to and from Battlesbridge Station**
- To discuss and possibly agree on any action to be taken. Commuter to be invited to attend the meeting.**
- 91-26/27** **Councillor Training/Clerk Development**
- To receive details of any training attended or training booked
- 92-26/27** **Planning Applications**
- a) To respond to the planning applications listed in Appendix 1 to this agenda (all applications are available to view at www.chelmsford.gov.uk)
 - b) To respond to any planning applications received after the agenda has been issued.
- 93-26/27** **Date of the next Parish Council Meeting**
- Parish Council Meeting – Tuesday, 24th November 2026 at 7.30 pm. Venue to be confirmed.
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Appendix 1

Reference: 26/01348/FUL
Address: Land at Tabrums Farm, Tabrums Lane, Wickford Essex
Proposal: Proposed detached dwelling with linked day room, detached garage with carer's accommodation above, new vehicular access to existing vehicle pathway, and associated landscaping and ecological enhancement works.

Reference: 26/01391/FUL
Address: 1Meadowcroft, Woodham Road, Rettendon, Wickford SS11 7QU
Proposal: Proposed single storey rear extension