



RETTENDON PARISH COUNCIL

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Ashingdon
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AGENDA

Members are hereby summoned to the Meeting of Rettendon Parish Council to be held at
Rettendon Memorial Hall, Main Road, Rettendon, at 7.30pm on

TUESDAY, 31st MARCH 2026

Emma Terris

Parish Clerk and Responsible Financial Officer

25th March 2026

169-25/26 Apologies for Absence

170-25/26 Declarations of Interest on Items on the Agenda

The Chairman to remind Councillors to declare any interests now and as they become evident to them during the progress of the meeting.

- To receive declarations of interest from councillors on items on the agenda
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

171-25/26 Public Forum – strictly 5 minutes only per speaker

The Chairman to remind those taking part in the Forum that Rettendon PC operates strict timescales (maximum 5 minutes per speaker) to receive their information in the form of statements. There can be no debate on any issues, just the receipt and clarification of information.

172-25/26 Agreement of Minutes

To agree the minutes of the meetings of the Council held on Tuesday, 24th February 2026.0

- 173-25/26 To Receive the Essex County Councillor and Chelmsford City Council Ward Councillors' Reports**
- 174-25/26 To Receive a Report from the Clerk and Responsible Officer**
- 175-25/26 To receive a report from Members on activities undertaken since the last meeting**
- 176-25/26 To receive an update from the Trustees of The Bell Fields**
- 177-25/26 Finance Matters**
- To agree to authorise invoices for payment, receive copy Bank statements and details to date.
 - To receive the Budget to Expenditure, Income Report, Bank Reconciliation report as of 28th February 2026 0
 - To note the date of the internal audit.
- 178-25/26 Insurance Quote**
To receive and agree the insurance quote for 2026/2027.
- 179-25/26 Freedom of Information Request**
To receive an update on the Freedom of Information Request and to receive quotes to undertake an external review.
- 180-25/26 To receive an update from members of the Working Party in respect of the refurbishment/replacement of the pavilion on The Bell Fields.**
- 181-25/26 To receive an update from Cllr Phillips regarding the Bus Service trial**
- 182-25/26 Chelmsford Association of Local Councils (CALC)**
To receive an update regarding Chelmsford Association of Local Councils (CALC)
- 183-24/25 Councillor Training/Clerk Development**
- Receive the EALC training calendar and details of training offered from CouncilWise from January to March 2026.
 - To receive details of any training attended or training booked
- 184-25/26 Planning Applications**
- a) To respond to the planning applications listed in Appendix 1 to this agenda (all applications are available to view at www.chelmsford.gov.uk)
 - b) To respond to any planning applications received after the agenda has been issued.

185-25/26 Date of the next Parish Council Meeting

Tuesday, 28th April 2026 7.30pm at Rettendon Memorial Hall, Main Road, Rettendon.

Annual Parish Meeting – Tuesday, 12th May 2026

Appendix 1

Reference: 26/00343/SUPA
Address: Grange Nurseries, Woodham Road, Rettendon, Wickford SS11 7QU
Proposal: Installation of 131kWp of Solar panels, located on existing roofs at the site. The vast majority of the electricity will be consumed on site.

Reference: 26/00330/REM
Address: Land North of South Woodham Ferrers, Burnham Road, South Woodham Ferrers
Proposal: Application for the approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline planning permission 22/00311/OUT comprising of 190 residential dwellings (Use Class C3), internal roads, public open space (including children's play space and SuDS) allotments, and a pumping station with associated landscaping and carparking.

Reference: 26/00353/FUL
Address: 2 Hawk Lane, Rettendon, Wickford, Essex
Proposal: Conversion of the double garage into a self-contained annexe.